

Changes to BSS Constitution and By-laws Proposed by the Constitution Committee

Only those articles for which the changes have been proposed are given below. Wordings in the original articles are shown in black fonts, while the suggested changes replacing the corresponding articles in blue.

Changes in the Constitution

Article 5 – Membership

Membership shall consist of five types: Benefactors, Donors, Patrons, Family Members and Single Members.

- i) A Benefactor is an individual, married couple or an institution who makes an appropriate donation as set out in the bye-laws;
- ii) A Patron is an individual, a Company or a Corporation who makes the appropriate donation as set out in the bye-laws;
- iii) A Donor may be an individual, a Company or a Corporation who makes the appropriate donation as set out in the bye-laws;
- iv) Annual membership, both family and single, shall expire on 31 December, unless renewed;
- v) Family membership includes husband and wife.

Article 5 – Membership

Membership shall consist of five types: Benefactor, Single Member, Family Member, Patron, Donor, and.

- i) **Benefactor** -- an individual, a Company or a Corporation making an appropriate donation as set out in the bye-laws.
- ii) **Patron** -- an individual, a Company or a Corporation making an appropriate donation as set out in the bye-laws.
- iii) **Donor** -- an individual, a Company or a Corporation making an appropriate donation as set out in the bye-laws.
- iv) **Family Member** -- a married couple
- v) **Single Member** – an individual

Note: Single and Family Memberships are annual memberships and shall expire on 31st December of any given year, unless renewed by paying the annual membership fee as set out in the bye-laws.

Article 9 – Formation of the Board

The Board shall comprise the following

- i) An Executive, comprising of four officers, namely President, Vice-President, Secretary and Treasurer, and:
- ii) Five Directors

Article 9 – Formation of the Board

The Board shall comprise the following:

- i) An Executive, comprising of four officers, namely, President, Vice-President, Secretary, and Treasurer, and
- ii) **three** Directors

Article 10 – Term of Office on the Board

The term of office on the Board shall be two ‘years’ (a year, in this context shall be the interval between two General Membership Meetings). Four directors will be elected in every even year of operation, and in every odd year of operation, five. These nine directors shall, among themselves, elect the Office-bearers.

Article 10- Term of Office on the Board

The term of office on the Board shall be two ‘years’ (a year, in this context shall be the interval between two General Membership Meetings). Four directors will be elected in every even year of operation, and **three in every odd year**. These **seven** directors shall, among themselves, elect the Office-bearers.

Article 12 – Functions of Vice-President

The Vice-President assists the President and fulfills all functions of the office during the President’s absence. The Vice-President shall become the President if the post is declared vacant and serves until the next annual election. The Vice-President shall also be an ex-officio member of the Program Committee, if established

Article 12 – Functions of the Vice-President

The Vice-President assists the President and fulfills all functions of the office during the President’s absence. The Vice-President shall become the President if the post is declared vacant and serves until the next annual election. **The Vice-President shall be the Chair of the Program Committee, if such a committee is established**

Article 13 – Functions of Secretary

The Secretary of the “SANGHAM” conducts all general correspondence. The Secretary shall issue notice to all Membership Meetings and keep accurate minutes of such meetings. All correspondence relation to contractual obligations set out in the by-laws of the “SANGHAM” duly authorized by the Board shall be signed by any two of the following: The President, Secretary and the Treasurer. The Secretary shall carry out such other duties as may, from time to time, be assigned by the general membership or the President

Article 13 – Functions of the Secretary

The Secretary of the “SANGHAM” conducts all general correspondence. The Secretary shall issue notice to all Membership Meetings and keep accurate minutes of such meetings. All correspondence **related** to contractual obligations set out in the by-laws of the “SANGHAM” duly authorized by the Board shall be signed by any two of the following: The President, Secretary and the Treasurer. **The Secretary shall maintain records of all the approved minutes of the Membership Meetings as well as of any important correspondence in a format that allows retrieval for at least five years.** The Secretary shall carry out such other duties as may, from time to time, be assigned by the general membership or the President.

Article 14 – Functions of Treasurer

The functions of the Treasurer will be as follows:

- a) To keep.....
- b) To deposit
- c) To maintain
- d) To make
- e) To facilitate the task of the Auditor(s) of the accounts of the “SANGHAM” and in collaboration with the Secretary, arrange for the copies of the accounts and the Auditors’ certificate to be circulated with the notice of the General Membership Meeting; and
- f) To perform such other duties as may be assigned by the general membership or the President

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- a) To keep
- b) To deposit
- c) To maintain
- d) To make
- e) To facilitate the task of the Auditor(s) of the accounts of “SANGHAM” and in collaboration with the Secretary, arrange for the copies of the accounts and Auditors’ certificate to be circulated with the notice of the General Membership Meeting;
- f) To maintain records of all financial transactions and Auditors’ reports in a format that allows retrieval for at least five years; and
- g) To perform such other duties as may be assigned by the general membership or the President.

Article 16 – Banking Procedures

The general membership shall approve the bank in which the accounts of the “SANGHAM” shall be kept. All accounts shall be kept in the name of the “SANGHAM”. Transactions shall normally be by means of cheques. All cheques must be signed by two of the following three officers, who shall have the authority to approve expenditures under \$50.00 as required for the furtherance of the objectives of the “SANGHAM”: President, Treasurer, and the Secretary. Expenditures over this amount must be authorized by the Board. The maximum operating deficit can only be authorized by the general membership.

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The general membership shall approve the bank in which the accounts of the “SANGHAM” shall be kept. All accounts shall be kept in the name of the “SANGHAM”. Transactions shall normally be by means of cheques. All cheques must be signed by any two members of the Executive, who shall have the authority to approve expenditures, up to a limit as set out in the By-laws, for the furtherance of the objectives of the “SANGHAM”. Expenditures over this amount must be authorized by the Board. The maximum operating deficit can only be authorized by the general membership.

Changes in the By-Laws

Article 2

The by-laws can be amended at any time by a simple majority of those present or validly represented at membership meeting

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The by-laws can be amended at any General Membership Meeting by a simple majority of the members present or validly represented at the meeting.

Article 4

- i) Benefactors shall be entitled to life membership for themselves and their spouses. If the benefactor is an institution, such institution shall be entitled to life membership. In addition, they are entitled to two complementary tickets for every concert for a period of ten consecutive years. Such entitlement shall be limited to the same benefits enjoyed by the season ticket holder.
- ii) Patrons and donors shall be entitled to life membership for themselves and their spouses. If the patron or donor is an institution, such institution shall be entitled to life membership.
- iii) A donor or a patron shall be entitled to become a benefactor if the difference between their original donation and that of a benefactor level.

Article 4

An individual benefactor, patron, or donor shall be entitled to a life family membership. If the benefactor, patron or donor is an institution, such an institution shall be entitled to an individual life membership.

Article 5

If an annual member wishes to change his/her status to that of a patron or donor, his/her current annual membership fee shall be credited towards the donation required to be a patron or donor

Article 5

Should be deleted

Article 6

If a donor wishes to become a patron, an amount equal to the current donor's donation shall be credited towards the donation required to be a patron.

Article 6

If a donor wishes to become a patron or a benefactor, an amount equal to the current donor's donation shall be credited towards the donation required to be a patron or a benefactor, respectively. If a patron wishes to become a benefactor, an amount equal to the current patron's donation shall be credited towards the donation required to be a benefactor

Article 7

If a patron or donor is an institution, it shall designate one individual to represent it at membership meetings.

Article 7

If a **patron, donor or a benefactor** is an institution, it shall designate one individual to represent it at membership meetings.

Article 10

The Secretary of the "SANGHAM" shall issue notice to at least two weeks in advance, of any General or Special Membership Meetings. In the absence of the Secretary, the President shall perform this task. With the notice shall be

Article 10

The Secretary of the “SANGHAM” shall issue notice to at least two weeks in advance, of any General or Special Membership Meetings. **In the absence of the Secretary, the President shall perform this task or assign this task to one of the other board members.** With the notice shall be

Article 21

In order to be nominated for election as a Director, a person shall have been a member of the “SANGHAM” continuously for at least a year. Candidates shall

Article 21

In order to be nominated for election as a Director, **a person shall have been a member of the “SANGHAM” at the time of nomination.** Candidates shall

Article 23

A vacancy arising term. Should such a vacancy arise less than six months before a planned General Membership Meeting, the Board may, at its discretion, hold a by-election, leave the position vacant, or co-opt a qualified member. The Board may not have more than 2 co-opted members at any one time.

Article 23

A vacancy arising term. Should such a vacancy arise less than six months before a planned General Membership Meeting, the Board may, at its discretion, hold a by-election, leave the position vacant, or co-opt a qualified member. **The co-opted member shall serve for the remaining period of the ‘year’, as defined in Article 10 of the Constitution.** The Board may not have more than 2 co-opted members

Article 25

The meetings of the Board of Directors shall be called by the President, at intervals of not more than three months. Five directors shall constitute a quorum. The President shall also call a meeting of the Board of Directors if required in writing by at least three Directors.

Article 25

The meetings of the Board of Directors shall be called by the President, at intervals of not more than months. **Four directors shall constitute a quorum.** The President shall also call a meeting of the Board Directors if required in writing by at least three Directors.

Article 27

All accounts of the “SANGHAM” shall be kept on a chartered bank. Transactions shall normally be by means of cheques. All cheques must be signed by two of the following three Officers: President, Secretary and Treasurer, who shall have the authority to approve expenditure under \$50.00.

Article 27

All accounts of the “SANGHAM” shall be kept on a chartered bank. Transactions shall normally be by means of cheques. All cheques must be signed by any two of the Executive Committee members, who shall have the authority to approve expenditures under \$200.00

Article 28

All contracts with other organizations and individuals shall be in writing, and must have the prior approval of the Board of Directors. Contracts shall be signed by only two of the following three officers: the President, the Secretary and the Treasurer.

Article 28

All contracts with other organizations and individuals shall be in writing, and must have the prior approval of the Board of Directors. Contracts shall be signed by any two of the Executive Committee Members